VICE CHANCELLOR
PLANNING AND BUDGET

ASSOCIATE VICE CHANCELLOR
BUDGET OFFICE

RE: Redelegation of Authority - Transfers of Funds for Minor Capital Improvement Projects

The authority to transfer funds among minor capital improvement projects was delegated to Chancellors in Presidential Delegation DA 2229, September 1, 2009. I am redelegating to the Vice Chancellor - Planning and Budget, and in that officer’s absence, the Associate Vice Chancellor - Budget Office, the authority to transfer funds among minor capital improvement projects (total project cost not to exceed $750,000) when an adjustment becomes necessary, provided the transfer:

1. Is between approved projects;
2. Does not exceed 25 percent of a project’s cost;
3. Does not increase funding of a project above $750,000; and
4. Does not result in an increased cost to a project involving a Chancellors’ residence or office bringing the total above $25,000, unless prior approval by the President has been granted.

This authority may not be redelegated further and supersedes my May 19, 2006 delegation of on the same subject (IDA 423).

Michael V. Drake, M.D.
Chancellor

C: Vice President-Budget and Capital Resources
   Universitywide Policies Coordinator
   Executive Vice Chancellor
   Vice Chancellor-Administrative and Business Services
   Associate Vice Chancellor-Design and Construction Services
   Assistant Vice Chancellor-Accounting and Fiscal Services
   Assistant Vice Chancellor-Facilities Management
   Director-Capital Planning
   Chief Campus Counsel
   Director-Internal Audit
   Administrative Policies Coordinator