May 16, 2014

SR. ASSOCIATE DEAN, ACADEMIC AFFAIRS
SCHOOL OF MEDICINE

RE: Redelegation of Authority - Health Sciences Clinical Professor Series

Authority for academic personnel actions was delegated to the Dean, School of Medicine by the Provost and Executive Vice Chancellor in delegation of authority, IDA 517, dated June 19, 2012 and further redelegated to me in IDA 556, dated May 16, 2014. I am redelegating authority to you for the following within policy actions:

- Appointment of Health Sciences Clinical Instructors
- Appointment of Health Sciences Assistant Clinical Professors
- Appointment of Health Sciences Associate Clinical Professors
- Appointment of Health Sciences Clinical Professors
  All appointments will be made following an approved search.

- Appointment of Clinical Observers (Research Associates).
  These appointments are designated “without salary,” therefore, an approved search is not required.

I am also redelegating to you the authority to approve merit increases including all accelerations for academic appointees in the Health Sciences Clinical Professor series. This redelegation includes midcareer appraisals and reappointment without merit:

<table>
<thead>
<tr>
<th>Health Sciences Clinical Instructor:</th>
<th>Reappointment for second year</th>
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<tbody>
<tr>
<td>Health Sciences Assistant Clinical Professor:</td>
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<td></td>
<td>Step I to Step II</td>
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<td>Step III to Step IV</td>
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<td>Step IV to Step V</td>
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<td>Step V to Step VI</td>
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| Health Sciences Associate Clinical Professor: |                              |
|                                             | Step I to Step II            |
|                                             | Step II to Step III          |
|                                             | Step III to Step IV          |
|                                             | Step IV to Step V            |
Health Sciences Clinical Professor:  
Step I to Step II  
Step II to Step III  
Step III to Step IV  
Step IV to Step V  
Step VI to Step VII  
Step VII to Step VIII  
Step VIII to Step IX  

Note: If the Department proposes a reappointment only, then the Dean has the delegated authority to decide for, or against, it. A Dean’s decision not to grant a merit increase would result in a delegated decision for Reappointment.

Actions for appointees in the Health Sciences Clinical Professor series that will continue to require approval by the Provost and Executive Vice Chancellor or a designee are the following:

- All promotions  
- Advancement to Health Sciences Clinical Professor, Step VI  
- Advancement to Above Scale and/or Above Scale Merits  
- Five Year Reviews  
- All exceptions to policy and any other actions not specifically included in this redelegation.

All appointments and merits approvals must be consistent with current systemwide and local policies.

This delegation of authority supersedes Vice Chancellor and Dean David N. Bailey’s November 7, 2008 delegation on the same topic, IDA 463.

These authorities may not be further redelegated.

Ralph V. Clayman  
Dean, School of Medicine

C:  
Assistant Vice Chancellor-Academic Personnel  
Assistant Vice Chancellor-Accounting and Fiscal Services  
Chief Campus Counsel  
Director, Internal Audit  
Administrative Policies Officer