

IDA 602

August 27, 2018

**MANAGER, PAYMENT SERVICES AND COMPLIANCE–ACCOUNTING AND  
FISCAL SERVICES**

**RE: Delegation of Authority – Use of Commercial Credit Cards and Credit Card/ Internet  
Payment Gateway Coordinator**

The authority to act on requests concerning the acceptance of commercial credit cards in payment of fees related to University activities was delegated to chancellors by Presidential Delegation of Authority DA 1095, July 30, 1993. BUS-49 specifies that each campus must designate a Credit Card/Internet Payment Gateway Coordinator who has the authority to grant or deny a unit's request to accept credit or debit card payments, and describes those responsibilities.

Effective immediately, I am re delegating this authority to the Manager, Payment Services and Compliance–Accounting and Fiscal Services, who will coordinate with the Office of Information Technology as necessary to ensure appropriate data security precautions and standards are maintained.

This authority may not be further re delegated and supersedes Chancellor Wilkening's February 14, 1994, delegation of authority, IDA 142, on the same subject.



Howard Gillman  
Chancellor

cc: Provost and Executive Vice Chancellor  
Associate Chancellors  
Vice Chancellors  
Chief Executive Officer–UCI Health System  
Office of Campus Counsel  
Associate Provost and Executive Vice Chancellor  
Chief Information Officer and Associate Vice Chancellor–Information Technology  
Assistant Vice Chancellor–Accounting & Fiscal Services  
Director–Internal Audit  
Manager–Administrative Policies